

## Keinton Mandeville Parish Council

Minutes of a meeting of the above-named Parish Council, to be held on  
**Tuesday September 6th 2022 at 1930** at Keinton Mandeville Village Hall

Present: Tom Ireland TI Chair, Chris Calcutt CC, Hayley Warrens HW, Gary Jennings GJ, Chris Lane CL, Ken White KW.

In attendance: Sue Graham- Clerk, County Councillor: Dean Ruddle DR. 5 members of the public

### Public Session

DR County Councillor reported the following:

- Consultation on Local Community Networks - LCNs has been issued – this covers things like the number of committees etc.
- There would be no budget for LCNs.
- SCC is likely to have financial problems - £15m debt expected
- A poll to gauge public opinion about an increase in council tax is likely

Local resident referred to a letter he had written to the Parish Council in May about a 20mph zone on Queen Street. He suggested that it would be advisable to look at a 20mph limit for the whole village - Church St, Queen St, centre of village, and Barton Road. It was noted that many other residents agreed. This would be considered later in the meeting

Update provided on SHOCK submission regarding highways

Discussion about how to strategically address the Highways issues

DR suggested that Mike Bellamy –a consultant previously employed in local councils may be a useful contact

Lakeview road issues. DR reported that he had made some enquiries and found there was no bond associated with the road and as such it would not be adopted by SCC.

<b>1.0</b>	<b>Apologies.</b> Apologies were received and accepted from Trevor Ryder, Tony Capozzoli, Charlie Hull,			
<b>2.0</b>	<b>Declarations.</b> CL declared an interest in item 7: Payments: Big Breakfast grant			
<b>3.0</b>	<b>Minutes of last meeting: 9 August 2022</b> Resolved: It was proposed and unanimously agreed to agree the minutes as a true and correct record of the meeting held.			
<b>4.0</b>	<b>Actions and Matters arising:</b>			
	Minute	Owner	Due	Update
	4.2 Neighbourhood plan; Include affordable homes policy. Project plan for adoption by PC at Future Meeting once grant funding approved	TR TR	Ongoing Future Meeting	Further update due at October meeting
	8.0 Highways. Report damage to Cottons Lane. Awaiting response from Mendip	TI		TI will report again
	8.0 Highways update on fingerpost replacement	Clerk	Awaiting outcome of SCC discussions with insurers	Highways have requested quotes
	Streetlighting Chistles Lane – ask again for this to be addressed.			
	Parish Paths: Seek quotes to improve 'Lydford' bridleways. Lydford bridlepath was also affected in wet weather, TI would ask Lydford PC about funding this	TI	Ongoing	
	Repairs to Bab Cary / Blind Lane fingerpost.	TI		
	Lakeview Footpath issues – raise with landowner.	TI Clerk		Reported under Parish Paths
Playing field land registry. Charles Fleming instructed	Clerk		Clerk to chase	
Audit: Reserve spending plan	PC	Ongoing		
Remembrance soldier order from RBL	Clerk	November 2022		
Funeral Bier: contact rural life museum	Clerk	ASAP	Several museums contacted. None able to take bier. Funeral directors would be contacted	
<b>5.0</b>	<b>Planning.</b> Consider the following applications and make recommendations to the planning officer: <a href="#">22/02252/HOU Proposed two storey side extension - Old Rectory Church Street Keinton Mandeville Somerton Somerset TA11 6ER</a>			

	<p>22/02252/HOU Proposed two storey side extension - Old Rectory Church Street Keinton Mandeville Somerton Somerset TA11 6ER</p> <p>The plans were considered and comments were made as follows:</p> <ul style="list-style-type: none"> <li>• No objections received from neighbouring properties</li> <li>• Proposed extension is set back and not visible from the road</li> <li>• Style is inkeeping and balances the existing property. It complements the existing</li> <li>• Proposed materials are inkeeping - recommended that these should be locally sourced</li> <li>• Support proposal that Horse Chestnut should be retained, and have a TPO</li> <li>• Support ecological recommendation regarding installation of bird boxes/ bat boxes to mitigate the environmental impact of the size of the house (although debate took place about whether this was necessary)</li> <li>• Inclusion of renewal energy plans would be desirable</li> </ul> <p>Resolved – It was proposed and unanimously agreed to recommend approval with a condition that the horse chestnut tree is retained and protected.</p>	
5.1	<p><b>Determination of Planning.</b> The following notice was received and noted:  <a href="#">22/01455/S73A S73A application to vary condition 2 (approved plans) of approval 19/03139/FUL for construction of 1no. 5 bed dwelling inc. garage, landscaping and associated works, in respect of amendment to footpath running parallel to highway, retention of hedgerow along southern and eastern boundaries, erection of fencing on western boundary, and use of permeable pavements for parking/turning area. - Land East Of Cottons House Castle Street Keinton Mandeville Somerton Somerset TA11 6DX</a>  Application permitted with conditions</p>	
5.2	<p><b>Other planning matters.</b></p> <p>Receive request from LVA to address the council. LVA had requested to meet in private to have a discussion about the concerns raised, including any improvements that might help alleviate a concern, or public benefits that could be introduced to the application to avoid any missed opportunities. They felt that a direct line of constructive communication with Parish Councils would be useful to help filter out any misinformation. LVA felt that to have a public meeting would be unlikely to be constructive, they felt the information being circulated about the development was antagonistic.</p> <p>This request was discussed and it was agreed that because of strong feelings about the prospective development it was important to keep meetings public and transparent out of respect for parishioners.</p> <p>Neighbourhood Plan – project plan and update. TR had sent a report as follows:  Initial presentation on the NP in village hall over two evenings attracted 50 + attendees and has given us the basis of a steering group / committee. We will present a detailed plan to the PC by the October meeting, by which time we should have begun the process of community consultation. We also hope to have the basis of Neighbourhood Priority Statement at that point; amongst other things that will identify potential development sites and also no-go areas we hope will be included in the final plan (in consultation with Fletcher Robinson of CPRE)</p> <p>Receive update on proposed use of consultant Philip Hanson for Village Landscape Assessment and agree any actions arising. Consider in principle agreement to fund field survey aspects of SHOCK report where there is overlap with above. This would be discussed at a future meeting.</p>	
6.0	<p><b>Environment Champion Update.</b> TR had sent a report as follows:  Meeting tomorrow (7<sup>th</sup>) with interested parties representing possible areas for wildflower planting / rewilding. Including school, village hall area, churchyard and roadside verges, once areas identified, next phase to assess cost of planting and apply for SSDC community grant.</p>	
7.0	<p><b>Finance and Payments (RFO – Clerk)</b></p> <p>Resolved: It was proposed and unanimously agreed to approve the following payments:</p> <p><b>Payments</b></p> <p>Salaries August 2022 (includes additional hours incurred associated with advert for clerk’s position)</p> <p>NEST Pensions Direct Debit</p> <p>HMRC</p> <p>Maintenance</p> <p>GB Sport and Leisure Spring Riders</p> <p>SSDC Parish Ranger</p> <p>PKF Littlejohn Limited assurance Review (External Auditor)</p> <p>SALC – training x 3</p> <p>Big Breakfast Grant</p> <p>Play inspection company annual inspection</p>	<p>£316.05</p> <p>£24.46</p> <p>£12.80</p> <p>£1,717.50 This would be claimed from SSDC s106 funding</p> <p>£192.07</p> <p>£240.00</p> <p>£75.00</p> <p>£153.81</p> <p>£120.00</p>
7.1	<p>Receipts. There were no receipts</p>	

7.2	<p><b>Review of Accounts.</b>  Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors. The accounts for month 5 2022-23 were reviewed. The balance at end of June was £59772.17. Payments in August totalled £4029.06 and receipts were £nil. The balance at the end of August was £55743.11. The bank statements showed a balance of £59517.86. There were outstanding payments to a total of £3774.75. Taking this into account, the balance was £55743.11. The summary of accounts, budget and reconciliation information was checked by Councillors.</p>
7.3	<p><b>Other finance matters</b>  New signatory – update. The bank had confirmed that the new mandate arrangements would be in place over the next 2-3 days  Finance Committee Meeting – this would be held on Tuesday 13 September at 8pm at the Quarry Inn  Option to opt out of the SAAA central external auditor appointment arrangements. This was considered and it was agreed to remain in the SAAA central auditor arrangements</p>
7.4	<p><b>Grant requests.</b> Receive the following grant requests: There were no grant requests  A thank you letter from Big Breakfast committee was received</p>
8.0	<p><b>Highways.</b>  Update / Items to report:</p> <ul style="list-style-type: none"> <li>• Highways was raised at the NH plan meeting where it was inferred that the PC could have done more with the money it has available. Noted that it is important for the PC to publicise / raise awareness of how it is trying to address the problems including the barriers faced.</li> <li>• SID posts installed as per the SID agreement have since had other signs mounted on them – clerk to query with traffic management</li> <li>• Fingerpost Barton Road. A resident had brought it to the attention of the PC that one of the original arms from the fingerpost at the top of Barton Road was missing. It was agreed to get quotes to replace this arm.</li> <li>• Home of Blue Lias sign has fallen of the ‘shield’ at the Western end of the village. Ranger to be asked to repair.</li> </ul> <p>Queen St and Church Street 20mph limit. Consider residents’ proposals and communication from Highways Officer. This proposal was discussed at length including the following:  The highways officer had indicated that the road was unlikely to meet the criteria for a 20mph limit. His response was read out, ‘There are indeed criteria that need to be met for a 20mph limit to be considered. The key factors are, history of collisions, road geometry and engineering, road function, compositions of road users, existing traffic speeds and road environment. Police support is also required as ultimately, they are the ones who will enforce the limit. Other criteria set out by the DfT is that actual vehicle mean speeds need to be 24mph or below before a 20 limit could be considered. If speeds are higher than that then additional traffic calming measures would be required in addition to the various signs associated with a 20 limit. The Police may support schemes where it can be shown that a reduction in speed is likely and it would be effectively self enforcing. Schemes of this kind however are significant in cost and funding may need to be sought from the community. As you will see these changes in speed limit are mainly evidence led.</p> <p>2) Having studied speed survey data from January 2020, pre-Covid and our most up to date figures, it shows that mean vehicle speeds in both directions are above 24mph, generally sitting around high 20s and within the current limit. Obviously there are some vehicles shown in excess of 30mph at certain quieter times but this is quite common with any limit. In terms of recorded injury collisions within the last five years, only one slight injury collision occurred at the junction of Queen Street and Castle Street, so this was not speed related. These two factors alone would not be favourable in the quest for a lower limit.</p> <p>3) As explained above, even taking into account the demand for a lower limit by a community, the criteria is set out by DfT so that there is consistency countrywide and that people’s assessment of what is a safe speed to drive at is clear and self explaining and also it is meant to encourage self compliance. Research has proved that a change in speed limit signs alone has little effect on actual vehicle speeds and that the speed of vehicles is moderated by the surrounding environment rather than a posted speed limit. It is now commonly left to parked vehicles in a street for instance to act as natural traffic calming.’</p> <p>In view of the above it was noted that further consideration of this proposal may well be academic. Discussion took place including the following:</p> <ul style="list-style-type: none"> <li>• Crowd / local fund raising: The PC would be wary of match funding the activities of a campaign group - the decision about whether to support this request needed to be based on whether it is appropriate in principle</li> <li>• Evidence indicates that displaying 20mph signs alone does not impact on the speed.</li> <li>• It would be an interesting and useful exercise to implement the signs to test their effectiveness. If effective it could be applied to other areas of the village</li> <li>• Legal position about likely action should injury collision occur in a 20mph enforced limit as opposed to a 30mph limit noted.</li> <li>• The wishes of local residents were acknowledged, however it was also noted that those with strong feelings represented only a percentage of the village, and highways issues in all areas are a concern for all residents</li> </ul>

	<ul style="list-style-type: none"> <li>• Suggestion that a consultant should be engaged to suggest options to address speed, safety and issues with HGVs for the <i>whole</i> village. This would enable the PC to make an informed and strategic decisions about appropriate and effective measures. The consultant would need to make proposals consistent with SCC policy in order for there to be ‘buy in’ from them.</li> <li>• Previously requested measures had been refused by SCC including roundels and repeater signs on certain roads, and widening the pavement at the junction of Queen St / High St. Reasons for this were not clear.</li> <li>• Concern was expressed that a consultant would only confirm information that is already publicly available, there was information on the SCC website about most and least effective traffic calming measures.</li> </ul> <p>Resolved: It was proposed and unanimously agreed to instruct a Highway consultant to survey and make recommendations about suitable measures to address speeding, safety and to discourage HGVs.</p> <p><b>Speed Indicator Device report.</b> The following summaries had been received:  <u>Location:</u> B3153 Village Entrance (Somerton end), monitoring east-bound traffic  <u>Dates:</u> Evening of 26<sup>th</sup> July to evening of 23<sup>rd</sup> August – Data only until 13:00 on 22<sup>nd</sup> August when battery failed (26.75 days of recorded data)  <u>Total Vehicle Count:</u> 59,656 vehicles (Average of 2,230 per day [2,426 when last sited here])  <u>Speed at which most drivers felt comfortable (85<sup>th</sup> percentile):</u> 38.9mph (previously 38.5mph)  <u>Maximum speed recorded:</u> 75mph (previously 75mph)  <b>Points of Note</b>  6,889 vehicles (average of 258 per day) were recorded at, or above, 40mph. Previously this metric was a remarkably similar 262 vehicles per day at this location.</p> <p><u>Location:</u> Barton Road, monitoring in-bound traffic  <u>Dates:</u> Evening of 23<sup>rd</sup> August to evening of 7<sup>th</sup> September – (16 days of recorded data)  <u>Total Vehicle Count:</u> 9,968 vehicles (Average of 623 per day [I do not have previous data for this site])  <u>Speed at which most drivers felt comfortable (85<sup>th</sup> percentile):</u> 34mph (previously ---) – Demonstrated in graph on page 3 of the abridged report.  <u>Maximum speed recorded:</u> 55mph (previously ---)  <b>Points of Note</b>  144 vehicles (average of 9 per day) were recorded at, or above, 40mph.</p> <p>Community Speedwatch Report. CC reported the following:</p> <ul style="list-style-type: none"> <li>• More volunteers were being sought</li> <li>• The group was active, conducting 2 sessions per week</li> <li>• Some vehicles were being clocked doing 47-48 miles per hour through the village</li> </ul>
9.0	<p><b>Parish Paths.</b> Update / items to report.  Proposal for village heritage trail. TR would report on this at a future meeting  Clerk had not yet got a quote for the stone shields on corner of Babcary / Blind Lane  Lakeview Footpath (Church St entrance) stile. TI had approached the landowner and in theory he was happy for the stile to be replaced with a gate but would prefer the double gate to be moved forward. Quotes for this would be sought.</p>
10.0	<p><b>Play Areas.</b>  <b>Happy Tracks / Skatepark</b>  Happy tracks park had been very well used during the holidays  Receive annual inspection report. The annual inspection report had been received. A number of areas to be monitored had been identified – most of these would be addressed by installation of the new equipment. No high-risk issues had been highlighted.  Replacement equipment S106 funding application update: Installation of new equipment was due to take place w/c 3 October 2022.</p>
11.0	<p><b>Maintenance.</b>  Update.  A list of jobs to be undertaken by Paul Williams was agreed.  Consider and agree maintenance requirements.</p> <ul style="list-style-type: none"> <li>• SSDC dog bins needs emptying</li> <li>• Stone shield home of blue lias</li> <li>• Conifer trees behind phone box need to come down - Clerk to obtain quotes from tree surgeons. SSDC horticulture / Osbourn</li> <li>• Shelving in phonebox on Church Street</li> </ul>
12.0	<p><b>Broadband Provision in Keinton Mandeville</b> – update. There was nothing to report. KW would liaise with Richard Culley for an update at the next meeting.</p>
13.0	<p><b>Village Hall Report</b>  MUGA has been inspected, there were some low-risk concerns identified - these would be addressed</p>

	The MUGA lighting is now on a timer The trim trail is due to be installed on 7/11/2022 Grit can be stored in the green container
<b>14.0</b>	<b>Correspondence.</b> Receive the following correspondence and agree any actions arising: Council Tax Reduction Scheme Consultation Exercise – the PC did not wish to submit a response.
<b>14.1</b>	<b>Correspondence. Circulation</b> SCC updates, SWP briefings, SSDC updates, SSDC Environment, Neighbourhood Police Newsletter, SCC- Public health update, SSDC briefing for members, Somerset’s Community Resilience award nomination request, Get sussed – newsletter, fingerpost quotes, anonymous letter received from member of public regarding SHOCK grant request, SCC- Somerset Day Supporters requested
<b>15.0</b>	<b>PR.</b> Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. Highways consultant Happy tracks – will be closed for a week on 4 October Vegetation overhanging please cut back
<b>16.0</b>	<b>Future agenda Items</b> Defibrillator – update on proposed information sessions and budget required for replacement pads and batteries £130 need this in the budget. It was agreed that replacement pads would be ordered and that sufficient budget should be provided in future.
<b>17.0</b>	<b>Any other reports</b> Clerk vacancy. This had been advertised. Further adverts would be placed in parentmail. Clerk to look at other local publications
<b>18.0</b>	<b>Date of next meeting:</b> October 4 <sup>th</sup> 2022

Minute	Owner	Due
4.2 Neighbourhood plan; Include affordable homes policy. Project plan for adoption by PC at Future Meeting once grant funding approved. Further update due at October meeting	TR TR	Ongoing Future Meeting
8.0 Highways. Report damage to Cottons Lane. Awaiting response from Mendip. TI will report again 8.0 Highways update on fingerpost replacement Highways have requested quotes 8.0 Quotes for arm for fingerpost Barton Road 8.0 Instruct Highways Consultant	TI Clerk TI	Awaiting outcome of SCC discussions with insurers
Parish Paths: Seek quotes to improve ‘Lydford’ bridleways. Lydford bridlepath was also affected in wet weather, TI would ask Lydford PC about funding this Repairs to Bab Cary / Blind Lane fingerpost. Shields Bab Cary Lane – quotes to replace	TI TI Clerk	Ongoing
Playing field land registry. Charles Fleming instructed. Clerk to chase	Clerk	ASAP
Audit: Reserve spending plan	PC	Ongoing
Remembrance soldier order from RBL	Clerk	November 2022
Funeral Bier: contact rural life museum Several museums contacted. None able to take bier. Funeral directors would be contacted	Clerk	ASAP
Defibrillator: Order pads	Clerk	ASAP